



## **SCHOOL BOARD MEETING MINUTES JULY 10, 2018 Regular Meeting**

Pursuant to the regulations, the regular board meeting was held on the above date in the Waupaca High School Community Room.

### **President's Comments and Pledge of Allegiance:**

Stephen Johnson welcomed everyone and asked Mark Polebitski to lead the Board in the Pledge of Allegiance.

### **Call to Order:**

The meeting was called to order by President Stephen Johnson at 7:00 a.m.

### **Roll Call:**

Present: All board members were present.

### **Also Present:**

Carl Hayek, WIN TV, Carol Beyer-Makuski, Terri Brooks, Jamie Trzebiatowski and Megan Sanders.

### **Approval of Agenda:**

A motion was made by Sandra Robinson and seconded by Dmitri Martin to approve the agenda with item IX.C.2 – Student Academic Standards removed – this item will be taken up at a future meeting. Motion passed unanimously on a voice vote.

### **Public Comment:**

None

### **Approval of Minutes:**

A motion was made by Patrick Phair and seconded by Steve Hackett to approve the June 12, 2018 minutes, as presented. The motion carried unanimously on a voice vote.

### **Board Monitoring:**

Budget: Carl Hayek – Director of Business Services gave the Board a preliminary 2018-2019 budget snapshot which covered the following: 1) the projected shortfall of the 2017-2018 budget, with detailed explanations for the overages; 2) explanation of the school fund balance and how important it is to maintain a healthy fund balance to ensure the continued financial health of the district; and 3) a preliminary projection for the 2018-2019 budget which is anticipated to budget to the full potential of the revenue cap. This was a preliminary item and more information will come to the Board as it becomes available from the State level.

### **School Board:**

#### Meetings Attended:

Sandra Robinson reported on the Mission of Hope meeting that she had attended and passed out flyers for the function and encouraged other Board Members to volunteer for the event.

#### Upcoming Meetings:

The Board was reminded of the following upcoming meetings:

July 31, 2018 – 1:00 p.m. – Board Workshop  
August 7, 2018 – 1:00 p.m. – Board Workshop  
August 14, 2018 - Regular Board Meeting – 5:15 p.m.

**Committee Reports:**

Finance Committee – The committee met to discuss the topics of Fund 80 and an additional Police School Liaison Officer. The committee asked for more information regarding demographic trends in our district and community and will revisit this topic when this information becomes available. The PSLO item was informational only at this time.

**Chain Exploration Center Update:**

Update - Mr. Hayek reported that a great deal of work is being done at the Chain O'Lakes property to prepare the building for the start of the CEC first school year.

Grant Award – Megan Sanders reported that the CEC had been approved for the full \$650,625 that they requested for the start-up grant. This money will be dispersed over the next 5 years.

NACSA Membership – A motion was made by Sandra Robinson and seconded by Steve Hackett to approve the district membership in the NACSA (National Association of Charter School Authorizers) at an annual cost of \$500.00. The motion carried unanimously on a voice vote.

**Administrator:**

Seclusion & Restraint Report:

A motion was made by Patrick Phair and seconded by Sandra Robinson to the annual seclusion & restraint report as presented. The motion carried unanimously on a voice vote.

At-Risk Report:

A motion was made by Sandra Robinson and seconded by Mark to approve the At-Risk plan as outlined and presented. The motion carried unanimously on a voice vote.

Annual School Health Summary:

This was a brief and by no means all-encompassing summary of the services provided during the 2017-2018 school year and was an informational item only.

Teacher Handbook Language Revision:

A motion was made by Patrick Phair and seconded by Sandra Robinson to approve the language revisions to the Teacher Handbook as presented. The motion carried unanimously on a voice vote.

Teacher Retirement:

A motion was made by Sandra Robinson and seconded by Mark Polebitski to approve the retirement of Robert Welch with all applicable benefits. The motion carried unanimously on a voice vote.

Additional Part-time Spec. Ed. Aides:

A motion was made by Steve Hackett and seconded by Sandra Robinson to approve the hiring of two additional part-time special education assistants to monitor students with disabilities participating in fall and spring high school sports events. The motion carried unanimously on a voice vote.

Possible Revision to Treasurer's Report Format:

Sandra Robinson reviewed two financial reports that she created in hopes that they would help the Board maintain a clearer understanding of the on-going financial condition of the district budget. The Board expressed an interest in the reports and Ms. Robinson was asked to work with Mr. Hayek to review the reports and determine if they are not overly time consuming or how they could be tweaked to provide the desired

information in a format that would not be overly time consuming to create on a regular basis.

**Consent Agenda:**

A motion was made by Dmitri Martin and seconded by Sandra Robinson to approve the items of the consent agenda:

Financial Reports:

Accounts Payable Approval - \$2,481,955.33 & \$828.71 Building Fund

Cash Receipts - \$4,014,183.66

Hires:

Carrie Andres - .5 FTE 4K Teacher

Amanda Williams – WLC Teacher

Resignations:

Kelly McKibben – HS Guidance Secretary

Rebecca Mules – Educational Asst. – Special Ed.

Jesse Riegert – HS Guidance Counselor

Megan Marcks – MS Spec. Ed. Teacher & Girls JV Basketball Coach

Transfer:

Terry Beder – from Class 1 Health Aide to Class 1 Educational Aide

Teacher Contract:

2018-2019 Teacher Contract for David Peterson – Middle School Teacher

Administrative:

WIAA Membership for 2018-2019 school year.

The motion carried unanimously on a roll call vote.

**ADJOURNMENT:**

A motion was made by Steve Hackett and seconded by Dmitri Martin to adjourn the meeting at 8:35 a.m. The motion carried unanimously on a voice vote.

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Stephen Johnson, President  
Board of Education

Date \_\_\_\_\_

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Patrick Phair, Clerk  
Board of Education

Date \_\_\_\_\_